

Complex eDiscovery

Analysis And Recommendations For Internal Staffing Solutions

Any litigation services firm can assist with the simple processing requests that go along with litigation proceedings. It takes a true technology focused, well-rounded service provider to provide valuable support with outside-the-box solutions. HaystackID takes pride in bringing a unique blend of high level of expertise based on our experience in working with all types of vendors, law firms, and corporate clients.

Background: *Does the firm need a full-time person in place?* One such situation involved a law firm that was struggling with the decision to hire a full-time employee to manage its litigation support department. In addition to providing database support for the firm, HaystackID also trains its new attorneys and support staff during orientation. Thanks to that close relationship, we were asked to help assess the needs for this proposed position.

HaystackID Responds: *A number of key factors to consider.* HaystackID began an analysis campaign, reviewing data from the previous 12 months, to determine how many billable hours the firm spent each month performing litigation support tasks.

Our initial assessment revealed that there were severe peaks and valleys related to the responsibilities of this job. During some months, the firm would only require limited hours from a part-time person, while other months could demand more time than one full-time employee could handle. This anticipated fluctuation led us to make a unique recommendation to the firm.

Solution: *Part-time person with ready back up.* Our plan showed that the firm would best be served by hiring a dedicated project manager for a set number of hours per month. Whenever the project manager was unavailable, trained support staff would be ready and able to fill in.

The plan also factored in periods of slower activity by providing rollover hours to account for the busy months. This kind of flexible solution was the result of proactive planning by HaystackID and the firm's willingness to provide its previous months' numbers.

Outcome: *Flexible solution provides firm with peace of mind.* The creation of this new position should ensure that the job responsibilities will be met well within the allocated hours on an ongoing basis. The firm now feels confident in managing the highs and lows of discovery schedules, knowing it will be supported at all times with responsiveness from a properly staffed position and trained backup.

Learn More. Today.

[Contact HaystackID today](#) to learn more about how our highly rated eDiscovery consulting and services can enhance your ability to efficiently and economically achieve favorable investigation and litigation outcomes.

About HaystackID

HaystackID is a specialized eDiscovery services firm that helps corporations and law firms find, listen, and learn from data when they face complex, data-intensive investigations and litigation.

With an earned reputation for mobilizing industry-leading computer forensics, eDiscovery, and attorney document review experts, HaystackID's Forensics First, Early Case Insight, and ReviewRight services accelerate and deliver quality outcomes at a fair and predictable price.

HaystackID serves more than 500 of the world's leading corporations and law firms from North American and European locations. Our combination of expertise and executional excellence, coupled with a culture of white glove customer service, makes us the alternative legal services provider that is big enough to matter but small enough to care. **Learn more today at HaystackID.com**